



VACANCY NOTICE

Posting Date: June 25, 2009

POSITION: Journeyman HVAC/R Technician/Electrician

STARTING DATE: As soon as possible following the deadline

DUTIES:

- Maintain and repair hvac equipment to include: changing air filters, oiling and greasing bearings, replacing belts, bearings and compressors, repairing refrigerant leaks and operating vacuum pumps and recovery equipment
- Maintain and repair refrigerant equipment to include walk-in coolers/freezers and ice machines
- Install hvac equipment
- Perform sheet metal lay-out and fabrications duct work and flashing
- Install electrical equipment to include control panels on hvac/r equipment, motors, starters and relays
- Install electrical circuits to buildings
- Repair and install light fixtures
- Install breaker panels and replace circuit breakers in electrical panels
- Maintain computerized hvac records
- Operate pneumatic controls
- Operate computerized Metasys and Delta controls
- Work with other craftsmen to perform their job related duties
- Perform all other duties as assigned which relate to the position

QUALIFICATIONS:

- Ten years full time hvac/r and electrician experience
- High school diploma or equivalent
- Possess and maintain EPA certification for refrigerant usage
- Ability to read schematics, wiring diagrams and blueprints
- Ability to utilize computer equipment
- Ability to understand and follow written and oral instructions
- Ability to lift heavy objects
- Must maintain a valid Alabama driver's license
- Experience maintaining and repairing RTAA Trane chillers
- Ability to work independently

SALARY: Athens State University Salary Schedule E1, Grade 2 (\$41,420 - \$54,821)

APPLICATION PROCEDURE:

Applicant must submit an application package to:

Office of Human Resources
Athens State University
300 North Beaty Street
Athens, AL 35611

A complete application package consists of:

- Athens State University Application of Employment
- Resume

- Copy of valid EPA Certificate
- Proof of valid Driver's License
- At least one Letter of Work Experience in writing from current or previous employers confirming the required and/or preferred level of experience as stated in the "Qualifications" section. All professional letters must be original, on letterhead, and signed by the writer.

**APPLICATION
DEADLINE:**

- Complete application packages must be received in the Office of Human Resources no later than **4:30 p.m., Wednesday, July 8, 2009**, to ensure consideration.
- Application materials may not be submitted via e-mail.
- Only complete application packages will be considered.

In accordance with Alabama Community College System Policy and guidelines, the applicant chosen for employment will be required to sign a consent form and to submit a non-refundable \$45 payment for a criminal background check. Employment will be contingent upon the receipt of a clearance notification from the criminal background check.

Athens State University is an equal opportunity employer. It is the official policy of the Alabama Department of Postsecondary Education, including postsecondary institutions under the control of the State Board of Education, that no person shall, on the grounds of race, color, handicap, gender, religion, creed, national origin, or age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Athens State University will make reasonable accommodations for qualified disabled applicants or employees. The University reserves the right to withdraw this job announcement at any time prior to the awarding.